

Parent or Legal Guardian Form for Self-Sufficiency Correction For Blue Ridge Community College

Students under the age of 24 that incurred a registration hold when selecting "Self-Sufficiency" on the Admissions Application may benefit from claiming Virginia domicile and residency through a parent or legal guardian. Students who wish to prove Virginia domicile through a parent or legal guardian must have this form completed and submitted, along with parent documentation to the Office of Student Records at Blue Ridge Community College. Documents can be submitted securely through [DropSecure](#) or dropped off in person at the Welcome Desk in the Houff Student Center. Eligibility for in-state tuition rates, as a dependent, will be reviewed in accordance with the [Code of Virginia](#). For more information on documentation needed to remove a self-sufficiency hold, please visit our [Self-Sufficiency Web Page](#). (Please note: This form and supporting documents are used to help establish Virginia residency only. This form in no way effects a student's eligibility for financial aid, nor does this form place financial responsibility on the person who completes it.)

First and Last Name of Student: _____ Student's EMPLID #: _____

Parent/Legal Guardian Name: _____

What is your relationship to this student?

- ☐ Parent
☐ Step-parent
☐ Legal Guardian

Have you helped to support this student financially over the last 12 months? (This can include financial or housing assistance.) Yes ☐ No ☐

What is your Current Address? List street address: _____

List city, state and zip code: _____

Have you lived at this address for the last 12 months? No ☐ Yes ☐

If no, please list all other address(es) where you have lived in the last 24 months below. Please be sure to include city, state, and country, if applicable. Please be sure to include the dates you moved in and out of these locations.

Are you a U.S. Citizen? Yes ☐ No ☐

- If no, please list your current immigration status: _____
(Please note, this information is used to help establish Virginia domicile only.)

Please answer the questions below with the best option:

1. Is the student a dependent of a service member currently on Active Duty or a Veteran in the U.S. Armed Forces?
Yes ☐ No ☐
 - If yes, do you plan to use Active Duty or Veteran benefits to pay tuition Yes ☐ No ☐ Maybe ☐
2. Did you file a state income tax return to Virginia (Form VA-760) for the most recent tax year? Yes ☐ No ☐ Did not file taxes ☐
 - If yes, did you file as (pick one) a Virginia Resident ☐, a non-resident of Virginia ☐, or a part-year resident of Virginia ☐
 - If you filed taxes in another state, please list state: _____
3. Do you have a valid Virginia Driver's License or Virginia DMV-issued Identification Card? Yes ☐ No ☐ Do not have a Virginia Driver's License or DMV-issued ID Card ☐
 - If no, do you have a valid driver's license in another state? Yes ☐ No ☐
 - If yes, list state: _____
4. Do you own a vehicle registered in Virginia in your name? Yes ☐ No ☐ Do not own a vehicle in Virginia ☐
 - If you own a vehicle in your name in a different state, list state here: _____
5. Are you registered to vote in Virginia? Yes ☐ No ☐ Not registered to vote in any state ☐
 - If you are registered to vote in a different state, list state: _____

Carefully read statement below, then sign and date.

I hereby certify that the information given on this form is true and accurate to best of my knowledge. I also understand that if I knowingly provide erroneous information the student may be charged out-of-state fees for every term attended.

Parent _____

Date _____

(or) Legal Guardian* _____

Date _____

*For domicile purposes (not Financial Aid), the term "Legal Guardian" can be anyone who is eligible to claim the student as a dependent on their federal income tax return based on the [IRS definition of "qualifying child" or "qualifying relative"](#).
Disclaimer: If a biological parent still claims the student on their federal income taxes, that parent needs to complete this form and not the legal guardian.