



## High School Student Checklist: Concurrent Enrollment

Students must be a **junior or senior in high school** to take a course at Blue Ridge Community College. High school students must do the following:

### Public/Private High School Student

- Submit the application for admission.
- Have your official high school transcript sent with all standardized test scores, if applicable.
- Submit a permission form from your high school principal or director of guidance, which indicates the course for which you wish to register. (For high schools outside of BRCC service area, the school permission must be signed by the principal.)
- Document parental permission for enrollment.

### Homeschooled High School Student

- Submit the application for admission.
- Submit your transcript, demonstrating junior/senior status. (For students with a non-religious exemption, junior/senior status is documented through required annual Board of Education testing. Tests are not required of students with a religious exemption.)
- Submit your letter of exemption from the school board or its designee.
- Document parental permission for enrollment.
- Letter from teacher, guidance counselor, coach, etc., that describes the student's academic and social maturity.

### Freshman and Sophomore Students

Freshman and sophomore high school students are not eligible for admission, in accordance with VCCS policy. Exceptions are occasionally made, on a case-by-case basis, and must be approved in writing by the President of the College. Students who wish to request an exception to the admissions policy must submit the Request for Exception Form<sup>1</sup> and must accompany their request with documentation of the following:

- Have an official copy of your high school transcript sent with all standardized test scores.
- Letter from the high school principal or director of guidance, which indicates the course for which you wish to register. (For high schools outside of BRCC service area, the school permission must be signed by the principal.)
- Documentation of parental permission for enrollment.

<sup>1</sup>Form is available from the Office of High School Enrollment, Blue Ridge Community College, to whom it should be submitted.



BLUE RIDGE COMMUNITY COLLEGE  
HIGH SCHOOL/HOMESCHOOL  
PERMISSION FOR ON-CAMPUS/ONLINE COURSEWORK

Student Name: \_\_\_\_\_ Current Grade Level: \_\_\_\_\_

Semester Enrollment Requested: Fall \_\_\_\_\_ Summer \_\_\_\_\_ Spring \_\_\_\_\_

Year of Enrollment Request: 2024 \_\_\_\_\_ 2025 \_\_\_\_\_

Student EMPLID#: \_\_\_\_\_

High School Name or Homeschool: \_\_\_\_\_

**Part I: Student Permission**

Course(s) suffix, course number and section: \_\_\_\_\_

(Ex: SDV 100, 14567, V10)

I wish to be enrolled in the coursework at Blue Ridge Community College. **I understand not all coursework is transferable to other college institutions.**

I plan for any subsequent credits earned from this class to (check one): \_\_\_\_\_ **count as one of my high school credits;** or \_\_\_\_\_ **not count towards a high school credit.**

I understand concurrent enrollment is full tuition/textbook cost and high school students are not eligible for financial aid/assistance until graduating from high school.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Part II: Parental/Guardian Permission**

I understand and support my child's decision & responsibility in participating in college level coursework at Blue Ridge Community College. I understand concurrent enrollment is full tuition/textbook cost and high school students are not eligible for financial aid/assistance until graduating from high school.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Part III: School Counselor Permission (if applicable)**

I recommend this student for college coursework at Blue Ridge Community College.

School Counselor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Part IV: Principal Permission (if applicable)**

I recommend this student for college coursework at Blue Ridge Community College.

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## High School Student Enrollment Criteria

In demonstrating readiness, a student must meet one of the criteria established for each type of course in which they want to be registered:

### Admission Criteria for Transfer\*\*Non-Math Courses

Cumulative High School GPA*	SAT	PSAT	ACT
3.0	ERW Score of 480 or higher	ERW score of 390 or higher	18 or higher on English and Writing Subject area test

### Admission Criteria for Transfer\*\* Math Courses

Subject	High School GPA	SAT	PSAT	ACT
Math 154	Cumulative 3.0 and 2.0 (C) grade or higher in a high school math course	ERW Score of 480 or higher and Math score of 530 or higher	ERW score of 390 or higher and Math score of 500 or higher	22 or higher on Math subject area test
Math 161 & 167	Cumulative 3.0 and 2.0 (C) grade or higher in Algebra 2 or a higher-level math course	ERW Score of 480 or higher and Math score of 530 or higher	N/A	22 or higher on Math subject area test

### Admission Criteria for Career and Technical\*\*\* (CTE) Courses

Cumulative High School GPA*	SAT	PSAT	ACT
2.0	ERW Score of 480 or higher	ERW score of 390 or higher	18 or higher on English and Writing Subject area test

*Cumulative GPA may be weighted or unweighted and may be self-reported
**In addition to meeting the eligibility criteria above, a dual/concurrent enrollment student must meet all course pre/corequisites as listed in the VCCS Master Course File and established by the college at which the student is enrolled in the course.
***A transfer course is any course that a college offers and will transcript in fulfillment of the requirements for a Degree or Certificate that is designed to transfer (e.g., AA, AS, AA&S, AFA, Uniform Certificate of General Studies).
****A career and technical course is any course that the college offers and will transcript in fulfillment of the requirements for degrees and certificates that are not designed for transfer (e.g., AAS, Certificate, Career Studies Certificates).