

## ACTIVE THREAT PREVENTION GUIDE

### A. INTRODUCTION

BRCC's policies and procedures are intended to protect all members of our community while on campus and when participating in college related or sponsored activities. This guide is designed to provide response recommendations in the event of an Active Threat.

### B. RESPONSE

If you observe a violent act that jeopardizes your safety or the safety of others, the following responses are recommended:

- **RUN:** If safety permits, exit the area/building immediately and move as far away from the scene of violence as possible.
  1. Relocate to a secure or hidden location if you are unable to exit the building
  2. Notify others to exit the building and find shelter elsewhere
  3. DO NOT activate the fire alarm
  4. Call 911 and relay the following information:
    - Your name and location
    - Location of the incident and number of shooters
    - Identity and description of the shooter(s)
    - Type of firearm(s) used • Number and location of victims and their injuries
  5. If you are able, contact the Public Safety Office at 540-453-2370 to confirm they are aware of the active threat.
  
- **HIDE:** If you cannot safely exit the building, the attacker is nearby, or you receive a BRCC Alert instructing you to shelter in place:
  1. Proceed to the nearest room, and close and lock the door
  2. If you cannot lock the door:
    - Block the door with furniture or equipment
    - Take cover behind equipment or furnishings
    - Turn off the lights
    - Cover door windows
    - Remain quiet and act as if the room is empty, play dead if necessary. Make sure that cell phones are put on silent.
    - If the fire alarm is activated while you are hiding, do not immediately evacuate the building unless you have additional information confirming the presence of fire (such as smell smoke, see fire, or are alerted to the fire by first responders) as the fire alarm may be used as a diversion to expose those in hiding.

- Follow instructions of law enforcement personnel. Keep your hands visible and raised. Avoid pointing and gestures which can be mistaken for holding or firing a weapon.
- **FIGHT:** In the event that you are confronted by an individual with a weapon, and as a last resort, defend yourself and others by whatever means necessary. Do not relent until the aggressor is incapacitated or law enforcement arrives.