

Your Responsibilities as an F-1 Visa Student at BRCC

Please carefully read each item and check the box if you understand and agree. It is your responsibility to ask questions if you do not understand this information. Do not sign on the last page unless you fully comprehend what is required of you as an international student on an F-1 visa. All questions should be directed to your Primary Designated School Official (PDSO).

Requirement to Arrive and Depart the U.S. within Appropriate Timeframes

U.S. federal regulations [8CFR214.2(f)(5)(i)] stipulate that students may enter the U.S. no earlier than 30 days before the report date on the Form I-20. An F-1 Visa student who has completed his or her academic program will be allowed a 60-day period to prepare for departure from the U.S. An F-1 Visa student who has been authorized to withdraw from classes prior to completing his or her academic program is allowed a 15-day period to prepare for departure. Students who withdraw without the prior approval of the international student PDSO or fail to main their status must depart the U.S. immediately [8CFR214.2(f)(5)(iv)].

Requirement to Provide Evidence of Financial Support

U.S. federal regulations [8CFR214.2(f)(1)(i)(B)] require students to document evidence of financial support. This amount must show proof of financial funding available including tuition and living expenses for the duration of study. Funds must be readily available in U.S. dollars for the student upon arrival. Please keep in mind that BRCC does not offer International Student Scholarships. Also, BRCC does not have options for on-campus employment [214.2(f)(9)(i)] for F-1 Visa students. F-1 Visa students, typically, are not eligible for off-campus employment. The U.S. government takes unauthorized off-campus employment very seriously. Unauthorized work warrants immediate termination of a student's SEVIS record. A terminated student must depart the country immediately.

Requirement to Report Address Changes

U.S. federal regulations [8CFR214.2(f)(17)] require F-1 Visa students to report any address change within 10 days directly to the PDSO at BRCC. This includes address changes all any of your dependents as well.

Requirement to Obtain Prior Authorization from the School to Drop Below a Full Course of Study

U.S. federal regulations [8CFR214.2(f)(6)] require you to pursue a full course of study. Students who are admitted for our associate degree programs must be enrolled for a minimum of 12 credit hours each semester. Only one course per semester can be through virtual/online instruction. You are allowed to deviate from this full course of study only with **prior authorization** of the PDSO, and only under very limited circumstances.

❑ Requirement to Report Departure Date and Reason

For a variety of reasons, students may leave school early or unexpectedly. Some of these reasons include early graduation, authorized withdrawal, suspension, or expulsion. U.S. federal regulations [8CFR214.2(f)(5)(iv)] require you to inform the PDSO if you plan to leave BRCC earlier than the program end date listed on your Form I-20, and your reason for doing so.

In addition, if an F-1 Visa student wishes to travel outside of the U.S. briefly or for the Summer Vacation Term, it is the student's responsibility to inform the PDSO of this intended travel and make sure that the Travel Endorsement section of the I-20 has been recently signed. The student should complete this task at least two weeks before leaving campus. I-20 Travel Endorsement signatures are only valid for one year.

❑ Requirement to Request Extension Prior to Program Completion

You must pay close attention to the program completion date indicated on your I-20. Your F-1 Visa status will end on the program completion date unless extended by the PDSO. In order to qualify for a program extension, you are required by U.S. federal regulations [8CFR214.2(f)(7)(iii)] to make request before your program completion date; program degree changes and extensions can be requested at any time during your academic program.

❑ Requirement to Adhere to Transfer Procedures

For immigration purposes, transfer simply means that a student is leaving one school's "I-20 program" for another school's "I-20 program." This can happen, for example, when a student completes his or her academic program and then goes on to an undergraduate or graduate program at another U.S.-based college or university. Students who wish to transfer must be in contact with two schools: the current school and the new "transfer" school. Both of these schools must be authorized to enroll international students by the U.S. Immigration and Naturalization Service (USCIS). To transfer, regulations [8CFR214.2(f)(8)(ii)(C)] require that you:

- Apply for admission and be admitted to the new "transfer" school.
- Inform your current school as soon as possible after admission and, no later than the last day of your academic program. Be prepared to show your current school official written documentation of your acceptance at your new institution.
- Inform the new transfer school of the expected transfer date (usually the last day of your academic program).
- Complete the process at the transfer school no later than 15 days after the first class day at the new school.
- It is very important to pay careful attention to the last date of the academic program at your current school and the first day of classes at the transfer school; failure to complete the transfer process in the prescribed timeframe [8CFR214.2(f)(8)(i)] will cause you to violate your immigration status.

☐ Dependent Requirements

F-1 Visa students are eligible to bring dependents (spouses and children under the age of 21) into the U.S. in F-2 status. F-2 dependents may not enroll in a full course of study, but may enroll less than full-time in courses [8CFR214.2(f)(15)(ii)]. F-2 dependent children are allowed to attend elementary and secondary school on a full-time basis. F-2 dependents are not permitted to work [8CFR214.2(f)(15)(i)].

☐ School Reporting Requirements

U.S. federal regulations require the PDSO to report through SEVIS within 21 days of occurrence the following events:

- A student who has failed to maintain status or complete his or her degree program.
- A change of the student or dependent’s legal name.
- Any student who has graduated early or prior to the program end date listed on SEVIS Form I-20.
- Any disciplinary action taken by the school against the student as a result of the student being convicted of a crime.
- Any other notification request made by SEVIS with regard to the current status of the student.

☐ Semester Reporting Requirements

In addition, federal regulations [8CFR214.3(g)(3)(iii)] stipulate that for every semester, no later than 30 days after the start of classes, all schools must report through SEVIS the following information:

- Whether the student has enrolled at the school, dropped below a full course of study without prior authorization of the PDSO, or failed to enroll.
- The current address of each enrolled student.
- The start date of the student’s next session, term or semester.

Student Personal Acknowledgment of Responsibilities

I acknowledge that I have read and understand the information listed above. With my signature below, I knowingly accept full responsibility for maintaining my status as an F-1 Visa international student during the duration of my studies.

Print Full Name Below	Student Signature Below	Date Below
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