

**Blue Ridge Community College**  
**College Board Meeting**  
**March 11, 2020**

**Board Members Present**

- Mr. Michael Bedwell
- Ms. Debra Callison
- Ms. Vermell Grant
- Mr. Shawn Kaup
- Mr. John Matherly
- Mr. Matt Sunderlin
- Mr. Frank Tamberrino
- Ms. Cathy Welsh

**Members Absent**

- Mr. John Butler
- Mr. Dave Metz
- Mr. Ron Ramsey
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**College Staff in attendance:**

- Dr. John Downey, President of the College and Secretary of the Board
- Dr. Bob Young, Vice President of Instruction and Student Services
- Ms. Cynthia Page, Vice President of Finance and Administration
- Ms. Amy Kiger, Executive Director of the BRCC Educational Foundation
- Ms. Kelly Jones, Executive Assistant to the President

**Welcome and Call to Order**

Mr. Sunderlin welcomed everyone and called the meeting to order.

**Moment in Mission**

Dr. Downey introduced Megan Hartless, BRCC Coordinator of Financial Aid and Scholarships, who gave an overview of the financial status of BRCC Students.

**Minutes**

**Mr. Bedwell moved to approve the minutes from the January 15, 2020 College Board meeting and Mr. Tamberrino seconded; these were approved unanimously.**

**Finance and Facilities Committee****Local Funds Financial Report**

Ms. Page and Ms. Callison reviewed the local funds financial results through January 31, 2020. **This report was recommended from committee for approval and to be filed for audit: this was approved unanimously.**

Ms. Page reviewed the VCCS college fees noting that the BRCC administration has recommended no change in fees. **This was recommended from committee for approval; this was approved unanimously.**

Ms. Page reviewed the status of construction projects.  
Surface parking lot-The new surface lot is expected to be finished late March if the weather is appropriate.

Maintenance reserve projects-The exterior brick project work will begin Monday, March 16. Bridgestone Construction company is on site and will be test drilling tomorrow. The administration is working to minimize disruptions to classes and offices during the project.

Augusta County Service Authority did testing at the college recently which indicated some sewer line repairs will be needed. The County offered for BRCC to tag onto the services they will be utilizing which will hopefully help reduce the costs to the college. The local budget for 2020-21 will include a request for funding of this project.

Ms. Page reported that the committee reviewed a Facilities Use proposal and suggested several changes so this will be reviewed again at the May meeting.

Ms. Page gave an overview of the Waynesboro Online Outpost including info on the activities and usage there.

### **Curriculum and Student Affairs Committee**

Dr. Young and Mr. Bedwell reported for the committee.

### **ACTION ITEMS**

1. Course Changes-**These were recommended from committee for approval; they were approved unanimously.**
  - a. Activate BIO 250 Biotechnology Research Methods and Skills from the VCCS Master Course File
  - b. Activate ART 115 Current Issues in Web Design from the VCCS Master Course File
  - c. Activate HCT 101 Healthcare Technician I and HCT 102 Healthcare Technician II from the VCCS Master Course File
  - d. Activate ENG 125 Introduction to Literature from the VCCS Master Course File
2. Approve Digital Design and Graphics: a new specialization of the AAS in Information Systems Technology- **This was recommended from committee for approval; it was approved unanimously.**
3. Discontinuations- **These were recommended from committee for approval; they were approved unanimously.**

- a. Discontinue the Elementary Education specialization of the AA&S in College/University Transfer
- b. Discontinue multiple PED prefixed courses
- c. Discontinue multiple HLT prefixed courses

**CONSENT AGENDA- All items on the Consent agenda were recommended from committee for approval; they were approved unanimously**

- 4. Program Revisions
  - a. Add BIO 250 to the AAS in Advanced Manufacturing Technology, Biotechnology Specialization in the fourth semester. Move Literature/Fine Arts/Humanities elective to the third semester.
  - b. Add BIO 250 to the CSC in Manufacturing Biotechnology Technician II.
  - c. Replace ETR 164 with ITN 106 and ETR 225 with ITN 208 in the Advanced Manufacturing Technology Mechatronics Specialization
  - d. Replace ETR 164 with ITN 106 and ETR 225 with ITN 208 in the CSC in Mechatronics IV.
  - e. Remove MAC 195 Math Applications for Mechanisms from the CSC in Mechatronics I
- 5. Course Revisions
  - a. Add ENG 125 as a Literature/Fine Arts/Humanities elective for the Associate of Applied Science degrees
- 6. Credit for Prior Learning
  - a. Award credit for ITN 106 and ITN 107 in all IST programs for successful completion of the Google IT Support Professional Certificate
  - b. Award credit for HCT 101 and HCT 102 for CNA certification

**INFORMATION ITEMS**

**Dr. Young gave an overview of all of the Information Items**

G3: Get Trained, Get a Job, Give Back

Transfer Virginia

Direct Enrollment

Bridge to JMU

SACSCOC Accreditation 5-Year Review

**Personnel Report**

Ms. Page reviewed the personnel report on page 72

**Enrollment**

Dr. Young distributed and reviewed the enrollment report noting that enrollment is down for dual enrollment and is up in other enrollment.

**Educational Foundation**

Ms. Kiger reviewed information for the Foundation, noting that the Blue Ridge Fund is at over \$140,000 indicating that they reached their goal well before the end of the fiscal year. The biggest fundraiser for the Blue Ridge Fund is Spring Fling which will be Friday, April 17, 2020. It is the 25<sup>th</sup> Spring Fling and there will be a roaring 20's theme. The Great Community Give is on April 21 and the Foundation is planning to participate again.

Educational Foundation Board members will be attending High School Scholarship Award Assemblies again this spring to award scholarships.

### **Old Business**

#### **Graduation**

Graduation is 10 a.m. May 9 with a rain date of Monday evening, May 11. Dr. Downey reported Steve Landes will be the graduation speaker.

### **New Business**

#### **Small Business Summit**

The local legislators are looking to have a small business summit on campus and will be inviting the governor; they have asked for permission to serve alcohol.

**This was moved by Ms. Welsh and seconded by Mr. Tamberrino; this was approved unanimously.**

#### **Board Self Eval**

Dr. Downey distributed a board self evaluation form to the members in attendance and asked them to fill it out and turn it in before they left or could email it back. The results will be discussed at the May meeting.

#### **President's Report**

Dr. Downey distributed and reviewed FOIA guidelines reminding the board members of the rules/regulations.

Dr. Downey reported that it looks like G3 will pass with the VCCS receiving \$38 million per year for the next two years.

Dr. Downey noted that the state budget is favorable for Higher Ed; there is an incentive to not raise tuition and but there are raises included which may be a challenge for colleges to meet.

In light of the recent Covid-19 outbreak, several area colleges have closed/offering classes strictly online.

SACSCOC is requiring our five year report this summer and will be doing an onsite review of dual enrollment sites in October.

Several VCCS colleges have requested dorms so it has been discussed by the VCCS.

Dr. Downey reported that Mathias Smith, CEO of Massanutten and member of the BRCC Educational Foundation Board hosted an ice skating event several weeks ago for BRCC Alumni and employees. The event was well attended and people really seemed to enjoy the event. With no further business, the meeting was adjourned at 7:50 p.m.