

**Blue Ridge Community College
College Board Meeting
January 12, 2022**

Board Members Present:

- Ms. Kelly Blosser
- Ms. Debra Callison
- Ms. Janet Ewing
- Ms. Vermell Grant
- Ms. Sandy Hernandez
- Ms. Capitola "Cappie" Hull
- Ms. Mary Louise Leake
- Mr. John Matherly
- Mr. Dave Metz
- Ms. Cathy Welsh

Board Members Absent:

- Mr. John Butler

College Staff in Attendance:

- Dr. John Downey, President of the College and Secretary of the Board
- Dr. Bob Young, Vice President of Student Instruction and Student Services
- Ms. Cynthia Page, Vice President of Finance and Administration
- Ms. Amy Kiger, Executive Director of the BRCC Educational Foundation
- Ms. Sandi Belcher, Executive Assistant to the President
- Mr. Karan Deengar, Student Services Call Center Manager

Welcome and Call to Order

Mr. Matherly welcomed everyone and called the meeting to order at 6:30 pm.

Moment in Mission

Dr. Downey introduced Student Services Call Center Manager Karan Deengar, who gave a 15-minute talk on the implementation and success of the Call Center.

Approval of Nov. 10, 2021 Minutes of Proceedings

*Minutes were approved, with a motion by Ms. Blosser and a second by Ms. Callison, passed unanimously.

Committee Reports

- A. *In Finance and Facilities Committee Chair Mr. Butler's absence, Ms. Page summarized the financial reports that were approved by the committee, as well as reports on enrollment by locality, the BRCC shuttle bus ridership, and the recreation center usage. Motion was made and seconded to accept the reports as presented, passed unanimously.
- *Curriculum and Student Affairs Committee Chair Mr. Metz reported on the committee meeting and asked Dr. Young for his report on the Credit for Prior Learning Proposal, as well as several Program Change Requests. These changes required a vote for approval: Chair Matherly asked for a second on items 2-7. Mr. Metz seconded and the motion passed unanimously. Chair

Matherly then asked for a second on the other measures. Ms. Welsh seconded and the motion passed unanimously.

- B. Secretary Downey asked Ms. Page to give the Personnel Report.
Secretary Downey asked Dr. Young to give an enrollment update.
Secretary Downey asked Ms. Kiger to give the Educational Foundation report.

Old Business

There was no old business to discuss

New Business

Graduation – Dr. Downey announced that Dr. Glenn DuBois, retiring Chancellor of the VCCS will be the keynote speaker at BRCC graduation in May.

Conflict of Economic Interest Disclosure – Dr. Downey emphasized the importance of getting this disclosure filed on time.

Report from the President – Dr. Downey gave a Covid update; the importance of making the onboarding process more efficient as one means of getting enrollment up, which has seen an uptick recently; discussed the “Demographic Drought”, which is impacting enrollment in higher education and entrepreneurship; and, he talked about the President’s Goals – that they are given out in September, begin to wrap up in March, and that his evaluation is generally conducted in May.

Public Input

No members from the public were in attendance.

There being no further business or discussion, the meeting adjourned at 7:50 pm.

**Items requiring action*

Respectfully submitted by Ms. Sandi Belcher