

Blue Ridge Community College
College Board Meeting
September 11, 2019

Board Members Present

- Mr. Michael Bedwell
- Mr. John Butler
- Ms. Vermell Grant
- Mr. John Matherly
- Mr. Dave Metz
- Mr. Ron Ramsey
- Mr. Frank Tamberrino
- Ms. Cathy Welsh

Members Absent

- Ms. Debra Callison
- Mr. Shawn Kaup

College Staff in attendance:

- Dr. John Downey, President of the College and Secretary of the Board
- Dr. Bob Young, Vice President of Instruction and Student Services
- Ms. Cynthia Page, Vice President of Finance and Administration
- Ms. Amy Kiger, Executive Director of the BRCC Educational Foundation
- Ms. Kelly Jones, Executive Assistant to the President

Welcome and Call to Order

Mr. Sunderlin welcomed everyone and called the meeting to order.

Moment in Mission

Dr. Downey invited everyone on a tour of the newly opened biosciences building after the Finance and Facilities update. Dr. Young and Ms. Page led the tour providing information about the new building and the programs housed in it.

Minutes

Mr. Tamberrino moved to approve the minutes from the May 8, 2019 College Board meeting and Mr. Matherly seconded; they were approved unanimously.

Finance and Facilities Committee**Local Funds Financial Report**

Ms. Page and Mr. Matherly reviewed the local funds financial results for July 2018-June 2019. **These reports were recommended from committee for approval and to be filed for audit: this was approved unanimously.**

Ms. Page and Mr. Matherly reviewed the financial report for the first month of the new fiscal year. **This report was recommended from committee for approval and to be filed for audit: this was approved unanimously.**

Ms. Page gave an update on the surface lot paving project that will start later this month.

Curriculum and Student Affairs Committee

Dr. Young and Mr. Bedwell reported for the committee.

Introduction to G3 (Get Skilled, Get a Job, Give Back)

1. Approve new CSC in Applied Mechatronics I to represent G3 Level 1 in the Advanced Manufacturing Technology program and specializations.
This was recommended from committee for approval: this was approved unanimously.
2. Approve new CSC's in Applied Manufacturing Biotechnology, Applied Manufacturing Technician, Applied Manufacturing Processes, Applied Mechatronics Level II and Applied Manufacturing to represent G3 Level 2 in the Advanced Manufacturing Technology program and specializations.
This was recommended from committee for approval: this was approved unanimously.
3. Approve new CSC in Cybersecurity and Networking Foundations to represent G3 Level 1 in Information Systems Technology.
This was recommended from committee for approval: this was approved unanimously.
4. Approve new CSCS in Information Systems Technology, Intermediate Cybersecurity, and Information Systems Technology for Business to represent G3 Level 2 in the Information Systems Technology program and specializations.

Consent Agenda

1. Course Changes
 - a. Award Credit for Prior Learning for EMS 165 Advanced Cardiac Life Support (ACLS) for ACLS provider or instructor certification from the American Heart Association; EMS 163 Prehospital Trauma Life Support (PHTLS) for PHTLS provider or instructor certification from the National Association of EMTs; EMS 164 Advanced Medical Life Support (AMLS) for AMLS provider or instructor certification from the National Association of EMTs; and EMS 167 Emergency Pediatric Care (EPC) for EPC provider or instructor certification from the National Association of EMTs.
 - b. Discontinue cross-listed courses, ETR 164 Upgrading and Maintaining PC Hardware; ETR 225 Data Communications; ADJ 157 Computer Security; and ITP 120 Java Programming from the BRCC Catalog

- a. Program Changes
 - a. Removal of ETR 164, as a cross-listed course option for ITN 106, from the CSC in Help Desk.
 - b. Removal of ETR 164 as a cross-listed course option for ITN 106, ETR 225 as a cross-listed option for ITN 208, and ADJ 157 as a cross-listed option for ITN 260 in the AAS in Information Systems Technology, Cybersecurity Specialization.
 - c. Update the AAS in Information Systems Technology and the AAS in Information Systems Technology, Information Technology for Business Specialization to require both ITN 106 and ITN 107 instead of a choice of either, revise the math options, and remove the cross listed courses that have been recommended for discontinuation. Adjust course sequencing and clarify footnote language.

The consent agenda was recommended from committee for approval: this was approved unanimously.

Information Items

1. Rural Virginia Horseshoe Initiative (RVHI)
2. Direct Enrollment Initiative
3. Transfer Virginia Initiative
4. Associate of Applied Science in Information Systems Technology, Cloud Computing Specialization

Personnel Report

Ms. Page reviewed the personnel report on page 80.

Enrollment

Dr. Young distributed and reviewed the enrollment report-enrollment is down about 3%. Dr. Downey has convened three innovation teams to work on ways to increase enrollment.

Educational Foundation

Ms. Kiger distributed and reviewed the reports for the BRCC Educational Foundation, noting that the Annual Fund last fiscal year surpassed the goal of \$130,000 with a total raised of \$138,107.12. 2018-2019 was a record fundraising year for the Foundation, due in large part to two generous estate gifts received which will provide \$24,000 more for scholarships each year. The Foundation provided over \$1 million dollars in support to BRCC in the 2018-2019 fiscal year.

Dr. Downey and Mr. Metz noted how important the board support of the college is each year, and the 100% participation over the past several years of the board is especially helpful when speaking with potential donors, letting them know that entire the board supports the work of the Foundation. A \$1000 grant has been offered to the Foundation if there is 100% participation, pledges and/or donations, by October 31.

New Business

College Board Leadership

Ms. Welsh nominated Mr. Sunderlin for Board Chair, Mr. Matherly seconded; **this was approved unanimously.** Mr. Bedwell nominated Mr. Tamberrino for Vice Chair, Mr. Metz seconded; this was approved unanimously.

Mission, Vision, Values and Strategic Directions

Dr. Downey shared and reviewed the Mission, Vision, Values and Strategic Directions that have been recommended by the College Planning Committee. **Mr. Bedwell recommended for approval, Ms. Colemon seconded; this was approved unanimously.**

Foundation 2019-2020 events

The Foundation is planning a New Year event celebrating/in the new bioscience building and will be hosting the 25th annual Spring Fling in April 2020.

Ms. Welsh recommended that the Foundation be able to serve alcohol at these events, Mr. Matherly seconded; this was approved unanimously.

Faculty Staff Handbook

Dr. Downey reviewed the changes to the faculty staff handbook. **Mr. Tamberrino recommended they be approved and Mr. Matherly seconded; this was approved unanimously.**

President's Report

Dr. Downey reported that the school year is off to a good start and the bioscience building is opening up new opportunities of collaboration with the community. The Go Va grant is going well, providing cybersecurity employees for businesses, including a company that is now opening a branch in Waynesboro. The grant had been to train 50 people in two years, already have over 200 in the pipeline.

The Waynesboro Online Outpost is working well, providing access to people in the Waynesboro area.

With no further business, the meeting was adjourned at 8:45 p.m.