

Blue Ridge Community College
College Board Meeting
March 13, 2019

Board Members Present

- Mr. Rodney Alderfer
- Mr. Michael Bedwell
- [REDACTED]
- Ms. Joyce Colemon
- Ms. Beverly McGowan
- Mr. Dave Metz
- Mr. Ron Ramsey
- Mr. Frank Tamberrino

Members Absent

- Ms. Debra Callison
- Ms. Lynn Diveley
- Mr. John Matherly

College Staff in attendance:

- Dr. John Downey, President of the College and Secretary of the Board
- Dr. Bob Young, Vice President of Instruction and Student Services
- Ms. Cynthia Page, Vice President of Finance and Administration
- Ms. Amy Kiger, Executive Director of the BRCC Educational Foundation
- Ms. Kelly Jones, Executive Assistant to the President

Welcome and Call to Order

Mr. Sunderlin welcomed everyone and called the meeting to order. Dr. Downey introduced new board member Ron Ramsey who is filling the unexpired term of Joanie Eiland.

Moment in Mission

Dr. Downey introduced Megan Hartless, BRCC Financial Aid Coordinator who gave an overview of the college's Financial Aid department, including information on how much aid is awarded annually in scholarships and grants, and how there continues to be more need than can be met.

Minutes

Mr. Tamberrino moved to approve the minutes from the January 9, 2019 College Board meeting and Ms. Colemon seconded; they were approved unanimously.

Finance and Facilities Committee**Local Funds Financial Report**

Ms. Page presented the local funds financial results for the seven months ended January 31, 2019. Ms. Page reported that the Parking, Student Activities and Recreation Center funds are

not expected to achieve their budgeted revenue this year because of declining enrollment. The Bookstore commission is also not expected to meet its revenue budget due to declining enrollment and the expanded use of online resources; expenditures will be adjusted to achieve balanced budgets. Ms. Page noted that although the funding report for the Bioscience building lists the portion due from BRCC as \$1.5 million, it has recently been clarified with Burt Jones, the Associate Vice Chancellor for Facilities Management, that the college certified \$992, 100 for the building and that is the maximum the college is required to contribute to the project. **These reports were recommended from committee for approval and to be filed for audit: this was approved unanimously.**

Curriculum and Student Affairs Committee

Dr. Young and Mr. Tamberrino reported for the committee.

CONSENT AGENDA

1. Program Changes
 - a. Revise Aging in Place CSC-**This was recommended from committee for approval; this was approved unanimously.**
 - b. Activate ART 190 Coordinated Internship from the VCCS Master Course File and add the course to Graphic Design CSC- **This was recommended from committee for approval; this was approved unanimously.**
 - c. Change the Business Elective to a General Elective in the AAS Business Management and the AAS Business Management, Marketing Specialization- **This was recommended from committee for approval; this was approved unanimously.**
2. Course and Program Description Changes
 - a. Discontinue CHM 241 Organic Chemistry I, CHM 242, Organic Chemistry II, CHM 243, Organic Chemistry Lab I, and CHM 244 Organic Chemistry Lab II- **This was recommended from committee for approval; this was approved unanimously.**
 - b. Activate MCR 4 Learning Support for Quantitative Reasoning and MCR 6 Learning Support for Pre-Calculus I- **This was recommended from committee for approval; this was approved unanimously.**
3. Award Credit for Prior Learning for ADJ 105 The Juvenile Justice System for VDCJS School Security Officer Training- **This was recommended from committee for approval; this was approved unanimously.**

Information Items

1. Status of Curriculum
 - a. Paramedic-waiting for approval from VCCS
 - b. Early Childhood Development-waiting approval from SACSCOC
2. Curriculum
 - a. Transfer Virginia Curriculum Impacts
 - i. Civic Engagement CSC
 - ii. BIO, ENG, and HIS course description revisions

3. The ACEN (Nursing program accreditor) was on-site for a Focused Visit on February 5. The visit was in response to BRCC's adoption and implementation of the new VCCS AND Statewide Curriculum (concept-based). The visit went well with some follow up items.

Personnel Report

Ms. Page reviewed the personnel report on page 51.

Enrollment

Dr. Young distributed and reviewed the enrollment report-enrollment looks to be down about 4% from this time last year.

Educational Foundation

Ms. Kiger reviewed the reports for the BRCC Educational Foundation, noting that the Annual Fund is on track to reach the goal of \$130,000 by June 30.

The Scholarship Luncheon is Friday, March 22.

Spring Fling is Friday, April 12 with a school spirit theme.

The Foundation will be participating in the Harrisonburg Rockingham Community Foundation Big Give this year which is April 17.

Chancellor's Award for Leadership in Philanthropy luncheon is April 16 and will be recognizing Ken and Nancy Bowman for their continued support of BRCC.

Foundation Board members will be attending area high school award ceremonies this spring to present scholarships to high school seniors. Ms. Kiger noted that the BRCC Financial Aid office has been very helpful in making scholarships available early so they can be awarded at the high school ceremonies at the same time as other scholarships.

Old Business

Graduation is Saturday, May 4 with a rain date of Monday, May 6. Joyce Colemon will be the speaker.

New Business

President's Evaluation

Dr. Downey reminded the board that his annual evaluation letter is due to the Chancellor in June prior to his evaluation. Mr. Sunderlin will work with the board to create the evaluation letter for the board to vote on at the May 8 meeting.

Dr. Downey's Report

This year the board will be asked to complete a self-evaluation, similar to one that the Foundation Board has completed over the last few years. Ms. Jones will email the survey out to the board members on March 14.

The VCCS State Board will meet in the region on March 20-21; they will take a tour of BRCC and then meet in Harrisonburg.

There is a budget review call with the VCCS scheduled for March 14; reported to be a good budget this year.

BRCC Online Outpost-The ribbon cutting for the new BRCC Online Outpost was earlier today (March 13) and was well attended by officials and members of the community. The General Assembly allocated \$100,000 to BRCC for the Online Outpost which will be minimally staffed and will provide a place for people to register and take the placement test and to work online for classes, especially if they do not have access to high speed internet at home. This is co-located with a private business that works with cyber security and the Go-VA grant.

With no further business, the meeting was adjourned at 8:15 p.m.

Mr. Matt Sunderlin
College Board Chair

Dr. John A. Downey
College Secretary