

Blue Ridge Community College
College Board Meeting
January 10, 2018

Board Members Present

- Mr. Rodney Alderfer
- Mr. Michael Bedwell
- Ms. Debra Callison
- Ms. Joyce Colemon
- Mr. John Matherly
- Ms. Beverly McGowan
- Mr. Dave Metz
- Dr. Linda Revia
- Mr. Matt Sunderlin
- Mr. Frank Tamberrino

Members Absent

- Ms. Lynn Diveley

College Staff in attendance:

- Dr. John Downey, President of the College and Secretary of the Board
- Dr. Bob Young, Vice President of Instruction and Student Services
- Ms. Cynthia Page, Vice President of Finance and Administration
- Ms. Amy Kiger, Executive Director of the BRCC Educational Foundation
- Ms. Kelly Jones, Executive Assistant to the President

Welcome and Call to Order

Dr. Revia welcomed everyone and called the meeting to order.

Moment in Mission

Dr. Downey introduced Ms. Ellyn Alt, BRCC Accreditation Coordinator who gave an overview of accreditation and the College's recent work on accreditation of various programs.

Minutes

Mr. Sunderlin moved to approve the minutes from the November 8, 2017 College Board meeting and Mr. Tamberrino seconded; this was approved unanimously.

Finance and Facilities Committee

Local Funds Financial Report

Ms. Page presented the local funds financial results for the three months ended November 30, 2017. **These reports were recommended from committee for approval and to be filed for audit; this was approved unanimously.**

Facilities Projects Update

Ms. Page reviewed the status of construction projects.

Parking deck – Currently the parking deck project is behind schedule as the contracted completion date was January 3, 2018. An inspection by BCOM is schedule for January 23, 2018; the contractor has 30 days from that date to complete all items.

Bioscience Building – The Bioscience building construction will begin in March. Dr. Downey informed the board that a communication was received from the Criminal Justice Academy just before Christmas break that they will no longer allow our students to park on their lot. Our students had been allowed to use half of their back lot, which was about 80 spaces. Because of this loss of spaces and the spaces that will be unavailable during the construction of the Bioscience building, the college is working on a plan to pave the soccer fields. More information and a financial plan will be presented to the board at upcoming meetings.

Ms. Page reviewed three informational items in the board manual with the committee:

- a. Enrollment Data by Locality
- b. Brite Transit Shuttle Ridership
- c. Recreation Center Usage

Curriculum and Student Affairs Committee

Mr. Tamberrino reported for the committee, referring to the lengthy agenda.

ACTION ITEMS

1. Approval of changes to the AAS in Advanced Manufacturing Technology, Manufacturing Engineering Technology Specialization. **These were recommended for approval from the committee; they were approved unanimously**
 - a. Replace MTH 103 with MTH 111 and replace MTH 104 with MTH 154, to create a pathway to PHY 100
 - b. Replace MTH 163 with MTH 161 and MTH 164 with MTH 162, to create a pathway to PHY 201
2. Approval of changes to the AS in Computer Science- **These were recommended for approval from the committee; they were approved unanimously**
 - a. Replace SDV with SDV 101 Orientation to STEM or SDV 100 College Success Skills
 - b. Replace MTH 173 with MTH 263
 - c. Replace MTH 174 with MTH 264 or MTH 245 and a mathematics elective
 - d. Change the mathematics elective to an approved elective
 - e. Delete the HLT/PED requirement
 - f. Add MTH 288

3. Approval of changes to the Associate of Science, Engineering Specialization- **These were recommended for approval from the committee; they were approved unanimously.**
 - a. Replace MTH 173 with MTH 263
 - b. Replace SDV with SDV 101 Orientation to STEM or SDV 100 College Success Skills
 - c. Replace MTH 174 with MTH 264
 - d. Replace MTH 277 with MTH 265
 - e. Remove HLT/PED requirement
 - f. Replace MTH 291 with MTH 297
 - g. Replace MTH 177 with MTH 266
 - h. Remove one Engineering elective
 - i. Adjust total program credits from 72 to 67
4. Approval of changes to the Associate of Arts & Sciences, Elementary Education Specialization- **These were recommended for approval from the committee; they were approved unanimously.**
 - a. Replace MTH 151 with MTH 154
 - b. Replace MTH 157 with MTH 245 or MTH 161
5. Approval of activation for the following VCCS Master Course File courses to the BRCC Catalog:
 - a. UMS 107, UMS 111, UMS 177, UMS 211-**These were recommended for approval from the committee; they were approved unanimously.**
 - b. NSG 100, NSG 106, NSG 130, NSG 152, NSG 170, NSG 200, NSG 210, NSG 211, NSG 230, NSG 252, NSG 270-**These were recommended for approval from the committee; they were approved unanimously.**
6. Approval of the new curriculum for the Associate of Applied Science in Nursing-**This was recommended for approval from the committee; this was approved unanimously.**
7. Approval to add one credit to the Career Studies Certificate in Commercial Pilot-**This was recommended for approval from the committee; this was approved unanimously.**

INFORMATION ITEMS

1. State Approval Status
 - a. Advanced Manufacturing Technology-Dr. Young reported that this has received VCCS approval, going through SCHEV now for that approval.

- b. Emergency Medical Services-this is in the approval process
 - c. Associate of Fine Arts-this has gotten VCCS approval, at SCHEV now for approval
2. Accreditation-Ms. Alt reviewed these in her presentation.
- a. SACSCOC
 - b. Veterinary Technology
 - c. Automotive
 - d. Emergency Medical Services

Personnel Report

Ms. Page gave a summary of the personnel report on page 75

Enrollment

Dr. Young distributed and reviewed the enrollment report noting that as of this morning BRCC's Enrollment is in the positive range and expects the spring semester to finish in the positive range for the first time in about 5 years. Many colleges in within the VCCS are still down in enrollment in double digits.

Educational Foundation

Ms. Kiger distributed and reviewed handouts for the BRCC Educational Foundation. The Annual Fund goal is \$125,000 and is currently at about \$106,000. She noted that there has been 100% participation of both boards which is very helpful in the foundations fundraising efforts.

Ms. Kiger reviewed info regarding Spring Fling which is Friday, April 20 with a theme of Starry Nights.

Ms. Kiger reminded everyone how important the unrestricted funds are to the college-the Foundation is supporting over \$220,000 in activities and personnel for the college this year.

The Foundation participated in Giving Tuesday in November and received over \$400 in gifts. The foundation did a mailing to Nursing and Vet Tech alumni asking for support of BRCC with support from 18 people so far.

The Foundation had the second 'Thank-a-Thon' last night thanking people for supporting the Foundation.

The Foundation Board meeting in February will also be a mini retreat focusing on stewardship of funds and of supporters.

The foundation will be offering two opportunities to employees in February to apply for funds to support projects for the college.

New Business

Graduation

Dr. Downey reminded everyone that graduation will be Saturday, May 12, 2018 and reported that Warren Wise, retired BRCC math professor will be the graduation speaker.

Report from the president

Dr. Downey distributed the 50th anniversary book.

Dr. Downey reminded the board that they need to complete the ethics statements soon.

Dr. Downey reported that he has been asked to co-chair a higher ed policy committee for the governor elect and the report was completed recently.

Dr. Downey noted that in follow up to the college's retreat, the college is working on strategic planning, reviewing/revising the mission, vision, values and strategic questions as needed.

Dr. Downey reported that he will be giving his annual update to the localities in February/March, the days/times were shared with the committee.

With no further businesses the meeting was adjourned at 7:45 p.m.

Dr. Linda Reviea
College Board Chair

Dr. John A. Downey
College Secretary