

**Blue Ridge Community College
College Board Meeting
November 10, 2021**

Board Members Present:

- Ms. Kelly Blosser
- Mr. John Butler
- Ms. Debra Callison
- Ms. Janet Ewing
- Ms. Vermell Grant
- Ms. Capitola "Cappie" Hull
- Ms. Mary Louise Leake
- Mr. John Matherly
- Mr. Dave Metz
- Ms. Cathy Welsh

Board Members Absent:

- Ms. Sandra Hernandez

College Staff in Attendance:

- Dr. John Downey, President of the College and Secretary of the Board
- Dr. Bob Young, Vice President of Student Instruction and Student Services
- Ms. Franki Hampton, Financial Services Manager
- Ms. Amy Kiger, Executive Director of the BRCC Educational Foundation
- Ms. Sandi Belcher, Executive Assistant to the President

Welcome and Call to Order

Mr. Matherly welcomed everyone and called the meeting to order at 6:30 pm.

Moment in Mission

Dr. Downey introduced instructor Matthew Grandpre and the Theatre Workshop for Youth and cast of *The Trial and the Treasure*, who performed a few excerpts from their upcoming performance in the Black Box Theatre of the Fine Arts Center at Blue Ridge Community College.

Approval of Sept. 8, 2021 Minutes of Proceedings

Minutes were approved, with abstentions from Ms. Grant and Mr. Metz, who were not present at the last meeting.

Committee Reports

- A. Committee Chair Butler asked Ms. Hampton to explain reports for the Finance and Facilities Committee.
Committee Chair Metz asked Dr. Young to report on a course change request for Basic Human Anatomy & Philosophy and Health Records Coding. Dr. Young also gave Covid updates.
- B. Secretary Downey asked Ms. Hampton to give the Personnel Report.
Secretary Downey asked Dr. Young to give an enrollment update.
Secretary Downey asked Ms. Kiger to give the Educational Foundation report.

Old Business

There was no old business to discuss

New Business

Dr. Downey reported that we are hoping for an in-person graduation this year and asked board members for suggestions on a Graduation Speaker.

*A motion was made to accept all changes made to the second half of the Faculty/Staff Handbook. The motion was passed unanimously.

Dr. Downey gave the President's report, which included news that the Chancellor both visited campus recently and is retiring at the end of the academic year. He also gave an update on progress made with Onboarding issues, announced that BRCC is participating in area holiday parades, that Academic Dean Marlena Jarboe successfully defended her dissertation, and that a Legislative Breakfast is scheduled for Nov. 30 at 8 am. In addition, he talked about challenges within the nursing community and how BRCC is working to help overcome those challenges.

There being no further business or discussion, the meeting adjourned at 7:20 pm.

Respectfully submitted by Ms. Sandi Belcher