

**Blue Ridge Community College
College Board Meeting
May 11, 2022**

Board Members Present:

- Ms. Kelly Blosser
- Ms. Debra Callison
- Ms. Janet Ewing
- Ms. Capitola "Cappie" Hull
- Ms. Mary Louise Leake
- Mr. John Matherly
- Mr. Dave Metz
- Ms. Cathy Welsh

Board Members Absent:

- Mr. John Butler
- Ms. Vermell Grant
- Ms. Sandy Hernandez

College Staff in Attendance:

- Dr. John Downey, President of the College and Secretary of the Board
- Dr. Bob Young, Vice President of Student Instruction and Student Services
- Ms. Anastasia Triplett, Vice President of Finance and Administration
- Ms. Amy Kiger, Executive Director of the BRCC Educational Foundation
- Ms. Sandi Belcher, Executive Assistant to the President
- Ms. Kathleen Gass, Regional Manufacturing Liaison, Workforce and Continuing Education

Welcome and Call to Order

Mr. Matherly welcomed everyone and called the meeting to order at 6:30 pm.

Moment in Mission

Dr. Downey introduced Ms. Kathleen Gass, Regional Manufacturing Liaison of the Workforce and Continuing Education division of the college, to speak on the Merck Project.

Approval of March 9, 2022 Minutes of Proceedings

Minutes were approved and unanimously passed.

Committee Reports

- A. *In Mr. Butler's absence, Ms. Callison reported on the Finance and Facilities committee meeting and asked Ms. Triplett to summarize the financial reports. Ms. Triplett went over each report. ***The committee made the motion to accept the reports as presented and file them for audit. The motion was passed unanimously.**
- *Mr. Metz reported on the curriculum updates and asked Dr. Young to go over the action items requiring approval from the Board. ***The items on the consent agenda were approved unanimously. *There were twelve action items requiring votes. After recommending some minor adjustments, additions and discontinuations of courses, all twelve were moved for approval by the committee and passed the full Board unanimously. *Next, the committee**

asked for a full Board vote on Advisory Boards for the upcoming year. The motion was made, seconded, and passed unanimously.

B. Secretary Downey asked Ms. Triplett to give the Personnel Report.

Secretary Downey asked Dr. Young to give an enrollment update. There was then some discussion of ideas for advocacy for the college.

Secretary Downey asked Ms. Kiger to give the Educational Foundation report the Blue Ridge Fund and Other Funds.

Old Business

Dr. Downey thanked each Board member for 100% participation in the self-evaluation process. The Board discussed a few of the items from the survey and expressed general pleasure with their service on the Board.

New Business

***Dr. Downey's evaluation was discussed by the Board in closed session and an evaluation letter was presented to be delivered to the Chancellor's office.**

***The Board voted unanimously to cancel the scheduled July meeting.**

Dr. Downey announced details about graduation plans, as well as an Awards Day planned for the college community.

Dr. Downey shared news about the new Chancellor and the Governor's new telework policy that takes effect on July 5.

Dr. Downey reported on the successful visit of Congressional staff to the college.

Dr. Downey spoke briefly about the new Bridge Program in partnership with JMU.

Public Input

No members from the public were in attendance.

There being no further business or discussion, the meeting was adjourned at 7:45 pm.

**Items requiring action*

Respectfully submitted by Ms. Sandi Belcher