

**Blue Ridge Community College
College Board Meeting
March 9, 2022**

Board Members Present:

- Ms. Kelly Blosser
- Ms. Debra Callison
- Ms. Janet Ewing
- Ms. Vermell Grant
- Ms. Sandy Hernandez
- Ms. Capitola "Cappie" Hull
- Ms. Mary Louise Leake
- Mr. John Matherly

Board Members Absent:

- Mr. John Butler
- Mr. Dave Metz
- Ms. Cathy Welsh

College Staff in Attendance:

- Dr. John Downey, President of the College and Secretary of the Board
- Dr. Bob Young, Vice President of Student Instruction and Student Services
- Ms. Cynthia Page, Vice President of Finance and Administration
- Ms. Amy Kiger, Executive Director of the BRCC Educational Foundation
- Ms. Sandi Belcher, Executive Assistant to the President

BRCC Student Panel for *Moment in Mission*:

- Ms. Madeline Barchok
- Ms. Cassidy Bush
- Mr. Jordan Nguyen

Welcome and Call to Order

Mr. Matherly welcomed everyone and called the meeting to order at 6:30 pm.

Moment in Mission

Dr. Downey introduced BRCC students who attended a legislative visit on January 31, 2022. They each shared their experiences with the board.

Approval of Jan. 12, 2022 Minutes of Proceedings

*Minutes were approved, with a motion by Ms. Ewing and a second by Ms. Grant. Passed unanimously.

Committee Reports

- A. *In Mr. Butler's absence, Ms. Callison reported on the Finance and Facilities committee meeting and asked Ms. Page to summarize the financial reports. Ms. Page went over each report, citing that the Recreation Center Auxiliary Fund report included in the meeting book was incorrect, and a corrected report was given out at the meeting as a handout. *The committee made the motion to accept the revised budget as presented, and it was passed unanimously. Ms. Page

then asked that the board consider not raising student fees. *A motion was made by the committee to approve and was passed unanimously. Next, Ms. Page reported on the projected budget (2021-2022) and the proposed budget (2022-2023). *A motion was made by the committee to approve and was passed unanimously. And last, Ms. Page reported on the biennium reports (2022-2024) for the auxiliary reserve plan for college parking facilities. *A motion was made by the committee to approve and was passed unanimously.

*In Mr. Metz's absence, Ms. Leake summarized the Curriculum and Student Affairs committee meeting and went through each document that contained adoption (a-q), as well as revision and discontinuation (1-12) course requests. *Motions were made by the committee, and the board voted to approve each item individually. Each motion passed unanimously.

- B. Secretary Downey asked Ms. Page to give the Personnel Report.
Secretary Downey asked Dr. Young to give an enrollment update.
Secretary Downey asked Ms. Kiger to give the Educational Foundation report and announce upcoming events.

New Business

*Chancellor's Resolution – the board voted to adopt the resolution and it passed unanimously.

*Approval for alcohol on campus for the Foundation President's Reception was moved by Ms. Hernandez and seconded by Ms. Blosser. Motion passed unanimously.

Dr. Downey reminded the board to please RSVP on attendance at graduation breakfast and ceremony so Regalia can be ordered.

Dr. Downey reported to the board that his evaluation process is due to the Chancellor by the end of the May. He stated that he will provide a goal report to the board by mid-April, and the board will create and vote on an evaluation letter to be sent to the Chancellor at the May meeting.

Dr. Downey reminded the board that their self-evaluation is due by March 31.

Dr. Downey reported that Ms. Page is retiring and her replacement has been found: Ms. Anastasia Triplett will begin work later in April. The board took this opportunity to thank Ms. Page for her work at BRCC.

Dr. Downey reported to the board on the work being done by the search committee to find a new Chancellor, as Dr. Dubois is retiring.

Public Input

No members from the public were in attendance.

There being no further business or discussion, the meeting adjourned at 7:50 p.m.

**Items requiring action*

Respectfully submitted by Ms. Sandi Belcher