

**Blue Ridge Community College**  
**College Board Meeting**  
**September 9, 2020**

**Board Members Present**

- Mr. Michael Bedwell
- Ms. Debra Callison
- Ms. Vermell Grant
- Ms. Mary Louise Leake
- Mr. Dave Metz
- Mr. Matt Sunderlin
- Ms. Cathy Welsh

**Members Absent**

- Mr. John Butler
- Mr. John Matherly
- Mr. Ron Ramsey
- Mr. Frank Tamberrino

**College Staff in attendance:**

- Dr. John Downey, President of the College and Secretary of the Board
- Dr. Bob Young, Vice President of Instruction and Student Services
- Ms. Cynthia Page, Vice President of Finance and Administration
- Ms. Amy Kiger, Executive Director of the BRCC Educational Foundation
- Ms. Kelly Jones, Executive Assistant to the President

**Welcome and Call to Order**

Mr. Sunderlin welcomed everyone and called the meeting to order.

**Moment in Mission**

Dr. Downey introduced Velma Bryant, who gave an overview of the BRCC Student Services department's response to the Covid-19 shutdown.

**Minutes**

**Mr. Ramsey moved to approve the minutes from the June 17, 2020 College Board meeting and Ms. Callison seconded; these were approved unanimously.**

**Finance and Facilities Committee****Local Funds Financial Report**

Ms. Page and Ms. Callison reviewed the local funds financial results through June 30 and in the new fiscal year through July 30, 2020. **These reports was recommended from committee for approval and to be filed for audit: this was approved unanimously.**

Ms. Page gave an update on the college construction projects.

Ms. Page reviewed the Auditor of Public Accounts report for nine groups through the VCCS. There were thirty three comments for the nine groups with two relating to BRCC. The comments were related to processes for terminated employees and related to reporting students' withdraw date to federal financial aid (???)....

### **Curriculum and Student Affairs Committee**

Dr. Young and Mr. Bedwell reported for the committee.

**INFORMATION ITEMS**-Dr. Young updated the board on the following items:

- COVID-19 update
- 2020-2021 Charges to Curriculum Committee
- G3 funding update
- US Naval Community College
- Online Virginia Network

### **Personnel Report**

Ms. Page reviewed the personnel report on page 36.

### **Enrollment**

Dr. Young distributed and reviewed the enrollment report noting that enrollment is down about 5% for fall. Dr. Young noted there are a lot of late starting classes available for any university students that decide to attend here late in the session.

### **Educational Foundation**

Ms. Kiger reviewed information for the financial reports for the Foundation, noting that the Blue Ridge fund significantly surpassed the revised goal of \$150,000 (up from \$140,000) raising over \$180,000.

Spring Fling was changed to Spring Fling Live online on June 18 which netted more than \$35,000.

Ms. Kiger reviewed the Foundation Balance sheet as of June 30, 2020, noting the Foundation spent \$1.7 million in support of the college in scholarships, equipment, etc.

This year will have challenges for the Foundation with limits in in-person activities relating to Covid 19 quarantine, etc.

Ms. Kiger noted that there is a challenge that if all the college board members donate or pledge by October 31, the Foundation will receive an additional \$1000 from an anonymous donor.

The Foundation is soliciting an RFP for an auditing firm. Ms. Kiger reported that Blackbaud had a cybersecurity breach and the Foundation is working with them to determine the impact on donors info.

### **Old Business**

**Graduation**

Graduation has been cancelled, the 2020 graduates have been invited to attend 2021 if that graduation is in person.

Foundation 2020-2021 events

Approval for alcohol for Spring Fling on campus-moved by Ms. Callison, seconded by Mr. Sunderlin.

**Dr. Downey's goals (pg. 43)**

Dr. Downey reviewed his goals/institution priorities.

**President's Report****Resolution from state board re: building names**

Recommendations re: names of buildings throughout the VCCS-asked college boards to review the board names. Dr. Downey distributed info for the board to review and vote in November.

Dr. Downey discussed the return to campus, noting that the college is 100% online with exceptions for the Career and Technical programs that require in person instruction.

The college just submitted the five-year reaccreditation report to SACSCOC for review which is part of the off-site visit/review scheduled for late October.

Dr. Downey updated the board on the budget. The college received \$900,000 as part of the Cares Act funding which has been distributed to students. The college has also been allocated \$900,000 for college use with significant stipulations which will be used to balance the budget if needed. Dr. Downey is working to continue the college's history of no involuntary layoffs. The governor's proposed budget does not include any cuts to Community College funds but the general assembly will make any final budget recommendations.

With no further business the meeting was adjourned at 8:20 p.m.