

Blue Ridge Community College
College Board Meeting
November 11, 2020

Board Members Present

- Ms. Debra Callison
- Ms. Vermell Grant
- Ms. Mary Louise Leake
- Mr. John Matherly
- Mr. Dave Metz
- Mr. Ron Ramsey
- Mr. Frank Tamberrino
- Ms. Cathy Welsh

Members Absent

- Mr. Michael Bedwell
- Mr. John Butler
- Mr. Matt Sunderlin

College Staff in attendance:

- Dr. John Downey, President of the College and Secretary of the Board
- Dr. Bob Young, Vice President of Instruction and Student Services
- Ms. Cynthia Page, Vice President of Finance and Administration
- Ms. Amy Kiger, Executive Director of the BRCC Educational Foundation
- Ms. Kelly Jones, Executive Assistant to the President

Welcome and Call to Order

Mr. Tamberrino welcomed everyone and called the meeting to order.

Moment in Mission

Dr. Downey introduced Dawn Walton, BRCC Head Librarian, who gave an overview of the Library's response to the Covid-19 shutdown.

Minutes

Ms. Welsh moved to approve the minutes with the addition of Mary Louise Leake's name to the attendees for the September 9, 2020 College Board meeting and Mr. Matherly seconded; these were approved unanimously.

Finance and Facilities Committee**Local Funds Financial Report**

Ms. Page and Ms. Callison reviewed the local funds financial results through September 30, 2020 noting that Waynesboro has made their contribution since the reports were printed.

These reports were recommended from committee for approval and to be filed for audit: this was approved unanimously.

Ms. Page reported that the project to update the door locking system throughout the campus was estimated from the architect to be higher than originally anticipated so it was requested to increase the budget to \$500,000.

This was recommended from committee for approval; this was approved unanimously.

Ms. Page gave an update on the college construction projects.

Curriculum and Student Affairs Committee

Mr. Tamberrino and Dr. Young reported for the committee.

Action Items

1. Approve revision of AAS in Information Systems Technology: Cybersecurity Specialization. **This was recommended from committee for approval; this was approved unanimously.**
2. Approve temporary change to selective admission requirements for AAS in Veterinary Technology. **This was recommended from committee for approval; this was approved unanimously.**

Information Items-Dr. Young updated the board on the following items:

- COVID-19 update
- Transfer VA
- Virginia Ready
- Re-Employing Virginians (REV) Training Vouchers

Personnel Report

Ms. Page reviewed the personnel report on page 31.

Enrollment

Dr. Young distributed and reviewed the enrollment report noting that enrollment is down about 9% for fall. Dr. Young noted the college has made sure that there are a lot of late starting classes available for any university students that decide to attend here later in the semester.

Educational Foundation

Ms. Kiger reviewed information for the financial reports for the Foundation, noting that the Blue Ridge Fund currently has \$73,213 cash and pledges which is a little more than half of the \$140,000 goal. Both the College Board and the Foundation Board have donated/pledged at 100% which allowed the Foundation to receive an additional \$1000 per board anonymous donation.

The Foundation just finished an audit and it was noted by the auditing company how well the audit went in this remote environment. The Foundation recently requested RFP's for an audit firm.

Ms. Kiger thanked everyone that attended the recent community breakfast presentation and noted that a recording of it is available for anyone who would like to watch it. Ms. Kiger reported that the investment account is at \$13,469,000 currently.

The Foundation is working to see what Spring Fling 2021 will be this year.

Old Business

Dr. Downey introduced Stephanie Kiester, BRCC Assessment Coordinator and Dawn Walton who reviewed their processes for reviewing the information on the college building names.

Ms. Welsh made a motion for the board to direct Dr. Downey to respond to the State Board with the following resolution. This was seconded by Ms. Leake; the motion was approved unanimously.

After review, per the Virginia State Board for Community Colleges request, the College Board of Blue Ridge Community College has not made any college, campus, or facilities name changes, nor do we recommend that any existing college, campus, or facilities names be changed at this time.

President's Report

Dr. Downey updated the board on the budget noting that the state budget is level funded which is good news. The challenge is the 9% enrollment decline for fall. There are CARES act funds which will hopefully offset the deficit this year. If enrollment continues to be down there will be significant budget challenges next year.

Dr. Downey reported the visit from the accreditors was two weeks ago for the 5 year review. The college received word today that the inperson visit ended up with no findings which was excellent. There was a written review which is continuing and the college will receive those results later.

The college continues to review graduation and it will be on May 9 either in person or virtually. Dr. Downey is working on recruiting for the Foundation Board and the College Board.

With no further business the meeting was adjourned at 7:50 p.m.