



High School Student Checklist: Dual Enrollment

Dual enrollment gives high school juniors and seniors the opportunity to enroll in college courses while still in high school. DE classes are BRCC courses taught at your high school during the regular school day. They are taught by high school teachers who are also BRCC adjunct faculty. Textbooks, syllabi, and workload are comparable to college freshman-level courses.

Dual enrollment class can help student save a significant amount of money, you only pay 20% of the tuition.

DE students will work with their high school counselors to get registered. To learn more about what is offered in your high school contact your [school counselor](#).

Dual Enrollment Requirements:

1. Must be a high school junior or senior. Sophomores and freshmen must apply to exception for eligibility. Contact your school counselor for the application for exception.
2. Must meet the criteria for admissions to dual enrollment.
3. Submit an application for admission to BRCC. Have permission of parents or legal guardian.
4. Have permission from the high school.
5. Meet all pre-requisites of the course.

Freshman and Sophomore Students

Freshman and sophomore high school students are not eligible for admission, in accordance with VCCS policy. Exceptions are occasionally made, on a case-by-case basis, and must be approved in writing by the President of the College. Students who wish to request an exception to the admissions policy must submit the Request for Exception Form¹ and must accompany their request with documentation of the following:

- Have official copy of your high school transcript sent with all standardized test scores.
- Letter from the high school principal or director of guidance, which indicates the course for which you wish to register. (For high schools outside of BRCC service area, the school permission must be signed by principal.)
- Virginia Placement Test (or have qualifying exemption scores as noted on the back of this sheet).
- Letter from teacher, guidance counselor, coach, etc., that describes the student's academic and social maturity.
- Documentation of parental permission for enrollment.

Admission Criteria for Transfer Courses (Non-Math Courses)

Subject	Virginia Placement Test (VPT)	PSAT	SAT before 3/2016	SAT after 3/1/2016	ACT	SOL
English/Writing	ENG 111	N/A	500	480	18	N/A
Reading	ENG 111	Reading/Writing 390	500	N/A	18	N/A
Mathematics	MTE 1	500	520	530	22	Algebra 1-Pass

Admissions Criteria for Transfer Math Courses

Subject	Virginia Placement Test (VPT)	PSAT	SAT before 3/2016	SAT after 3/2016	ACT	SOL
English/Writing	ENG 111	N/A	500	480	18	N/A
Reading	ENG 111	Reading/Writing 390	500	N/A	18	N/A
Math 154	MTE 1-5	500	520	530	21	N/A
Math 161 & 167	MTE 1-9	500	520	530	22	N/A
Math 261 & 263	Satisfy Pre-Req or Test into Class with VPT	N/A	N/A	N/A	N/A	N/A

Admissions Criteria for CTE Courses

Subject	Virginia Placement Test (VPT)	PSAT	SAT before 3/2016	SAT after 3/2016	ACT	SOL
English/Writing	ENF 1	N/A	500	480	18	N/A
Reading	ENF 1	Reading/Writing 390	500	N/A	18	N/A
Mathematics	MTE 1	500	520	530	22	Algebra 1-Pass

Please Note: In addition to minimum scores listed above, the student must also satisfy all course "prerequisites" as listed in the catalog. Example: BIO 101 has a prerequisite of MTE 1-3. SOL-Algebra 1, Compass, or ASSET passing scores **cannot** satisfy requirement above MTE 1.