

Dear student,

Welcome to Blue Ridge Community College (BRCC)! Disability Support Services is here to assist you in gaining equal access to classes and events at BRCC. Services are open to any student with a disability who provides appropriate documentation. The Disability Services Coordinator will assist you in the development of a plan to meet your academic and vocational goals.

By seeking this information, you have taken the first step toward obtaining college education. Use the following list as a guide to completing all of the steps necessary for registration and consideration for accommodations.

- Return a completed four-page Application for Admission to the Admissions and Records Office in the Houff Student Center or complete the application on-line.**
- If you are interested in financial aid, complete the Free Application for Federal Student Aid - *BRCC CEEB Code 5083***
- Schedule an appointment with the Disability Services Coordinator by calling (540)453-2298.**
- Before the appointment, carefully read the documentation requirements.** If you do not have copies of the reports, contact your high school. If the testing is over 3 years old, it must be updated but bring whatever documentation you have to the meeting with the Disability Services Coordinator.
- Be prepared to discuss the accommodations you received in high school as well as your goals for attending BRCC.**
- Complete the College Preparedness Test** or submit SAT scores of 530/Critical Reading, 530/Writing and 520/Math or ACT scores of 20/Verbal and 20/Quantitative or submit proof of successful completion of developmental or college level English or Math classes.
- Register for classes – if you require a sign language interpreter, books-on-tape or books in electronic format, you need to provide your schedule to the Disability Services Coordinator as soon as possible. Books in alternate format can take up to 6 weeks. At least 3 weeks is needed to find sign language interpreters.**
- Pay your tuition.** If you do not pay by the deadline, you will be dropped from your classes.
- Get a free Parking Pass (available in the Student Information Area in Houff Student Center)**
- Buy your textbooks. Take a copy of your schedule to the bookstore.**
- Meet with the Disability Services Coordinator 1 – 2 weeks prior to the first week of classes. At that time you will receive a form to give to your instructors regarding your accommodations.**
- ATTEND CLASS**
- Meet with the Disability Services Coordinator if you have questions or problems.**